

BYLAWS OF THE WEBSTER COUNTY HEALTH COUNCIL

ARTICLE I – NAME

This organization shall be known as the Webster County Health Council, hereinafter referred to as the Health Council.

ARTICLE II – PURPOSE

Section 2.1 – Purpose

The purpose of the Health Council is to improve the health of Webster County citizens.

Section 2.2 – Responsibilities

The Health Council will work to maintain and improve the health status of Webster County, thus improving the quality of life for the citizens of Webster County. The Health Council will work to help reduce unnecessary suffering, illness, disability and death by promoting good health practices and by developing and implementing preventive strategies to educate the citizens of Webster County. The Health Council will do this by engaging in the following activities:

1. Develop and implement a strategic plan for improving community health and fitness that addresses health-related priorities.
2. Identify gaps in services and identify unmet needs.
3. Establish and maintain a network of individuals and organizations interested in improving the health of the area.
4. To coordinate efforts to inform and educate the citizens of Webster County relative to health-related issues.
5. Conduct public forums to solicit information and feedback from the citizens of Webster County regarding health issues and to disseminate information regarding the general status of the health of the citizens in Webster County.
6. Develop, plan, implement and coordinate action plans to address the identified needs as appropriate.

ARTICLE III – GEOGRAPHIC AREA

Section 3.1 – Area

The area to be served by the Health Council shall include Webster County.

ARTICLE IV – MEMBERSHIP

Section 4.1 – Membership

Membership will consist of organizations and individuals that are committed to improving the health of the citizens of Webster County. The Health Council must formally vote on the membership of individuals or organizations who express a desire to serve on the Health Council. There will be no limit to the number of memberships or limit on the number of terms or years that a member may serve, however, each organization may have only one vote.

Section 4.2 – Termination of Membership

It is expected that all members shall be active and informed participants of the Health Council to insure the success of the Health Council in its endeavors. Thus, any member with three consecutive unexcused absences from Health Council meetings may be terminated by formal action of the Health Council. It shall be assumed by the Health Council that a member with three consecutive unexcused absences from the meetings has lost interest in or is no longer able to fulfill the duties and responsibilities of a Health Council member. Said member shall be notified in writing of this action.

Section 4.3 - Voting

Each member is entitled to one vote. Organizations with more than one representative are entitled to only one vote and shall designate the individual with voting authority. Voting by proxy shall not be permitted. Routine business may be approved by the majority of yea or nay votes. All other business may require a roll call vote or secret ballot if requested by a member. When roll is taken, each member's vote shall be recorded in the minutes.

ARTICLE V – ORGANIZATION

Section 5.1 – Officers

The officers of the Health Council shall include the Chairman, Vice Chairman and Secretary/Treasurer.

Section 5.2 – Chairman

The Chairman of the Health Council shall preside at all meetings of the Council and shall serve as a representative of the Health Council to the Green River Regional Health Council. The Chairman shall report on the activities of the Health Council to the Green River Regional Health Council at its regularly scheduled bi-monthly meetings. The Chairman may, however, appoint another member of the Health Council to serve as the designated representative to the Green River Regional Health Council when the Chairman is unable to attend.

Section 5.3 – Vice Chairman

The Vice Chairman shall assume all duties of the Chairman in the Chairman's absence.

Section 5.4 – Secretary/Treasurer

The Secretary/Treasurer shall be responsible for recording the minutes at all Health Council meetings and shall maintain the written original minutes in an orderly fashion for permanent retention. Should the Health Council receive any funds through grants, donations, fundraisers, etc., the Secretary/Treasurer shall be responsible for maintaining appropriate financial accounts and shall submit a monthly financial report at each meeting, maintaining such in an orderly fashion for permanent retention.

Section 5.5 – Terms of Office

Officers shall be elected or appointed for a term of two (2) years and may be re-elected or re-appointed at the end of their term. Officers may not, however, serve more than two (2) consecutive terms. Terms of service shall be on a calendar year.

Section 5.6 – Election of Officers

The initial election of officers shall occur at the first meeting of the Health Council. Thereafter, the Nominating Committee shall make recommendations to the Health Council regarding subsequent officers.

ARTICLE VI – COMMITTEES

Section 6.1 – Executive Committee

The Executive Committee shall consist of the Chairman, Vice Chairman, Secretary/Treasurer and two additional Health Council members to be selected by the Health Council. The Executive Committee shall meet at times other than the regularly scheduled Health Council meetings as deemed necessary and appropriate with sufficient notice to be given to the Executive Committee members. Any action taken by the Executive Committee shall be reported to the Health Council at the next regularly scheduled meeting.

Section 6.2 – Nominating Committee

The Nominating Committee shall be appointed by the Chairman of the Health Council and said appointments approved by the Health Council. The Chair of the Nominating Committee shall be selected by the Chairman. The Nominating Committee shall consist of five members from the Health Council.

Section 6.3 – Ad Hoc Committees

The Chairman of the Health Council may appoint Ad Hoc Committees as deemed necessary and appropriate. The Chair of any Ad Hoc Committee shall be appointed by the Chairman of the Health Council. The Ad Hoc Committees shall establish goals to accomplish the specific purpose for which the Committee was appointed. Each Committee shall report periodically to the Health Council. When the purpose of an Ad Hoc Committee has been accomplished, the Committee shall be disbanded following its final report to the Health Council.

ARTICLE VII – MEETINGS

Section 7.1 – Meetings

The Health Council shall meet monthly and at any other time deemed necessary. The time and place of the meetings will be determined by the Health Council. Notices containing this information shall be sent not less than one week prior to all meetings.

Section 7.2 – Special Meetings

Special meetings shall be called by the Chairman or requested from one-third of the membership at any time or place by giving sufficient notice to the Health Council.

Section 7.3 – Quorum

A quorum for any meeting of the Health Council shall consist of 10 members.

Section 7.4 – Roberts Rules

All meetings shall be conducted according to the most recent version of Roberts Rules Of Order.

Section 7.5 – Open Meetings

All meetings shall be conducted in accordance with the Open Meetings Law.

ARTICLE VIII – AMENDMENTS

Section 8.1 – Amendments To Bylaws

Any Health Council member may propose an amendment to the Bylaws. A proposal to amend the Bylaws must be presented at a regularly scheduled meeting and voted on by the Health Council at the next regularly scheduled meeting. Written notice of the impending vote regarding the proposed amendment must be provided to each member of the council. This notice must contain the proposed amendment and pertinent information regarding the date and time the amendment will be presented to the Council for action.

Section 8.2 – Final Approval

The approval of any amendment shall be presented to the Green River Regional Health Council for final approval. Action taken by the Green River Regional Health Council will be communicated to the Health Council.